

Shipping Instructions For Silver Recycling Containers

Shipping Preparation:

A. General

1. For assistance call: 800-934-9234
2. Prepare a packing slip(s)
3. Attach shipping labels to containers/cartridge. If possible, use the container that was shipped with the cartridges or container. In the case of RePAC cartridges, we can not be responsible for damage to cartridges that are not returned in the original container.
4. Address shipment to: HRC Corp. 1016 Dale Lane, Mount Vernon, WA 98274.
5. Include a copy of the packing slip(s) with shipment.
6. Send a copy of the packing slip(s) and Bill of Lading (if used) by mail or fax to: CPAC, Equipment Inc., PO Box 175, Leicester, NY 14481 or fax to 585-382-9481.
7. For security reasons **DO NOT IDENTIFY MATERIAL AS SILVER!** If you comply with the shipping instructions, your shipment will be covered by our insurance to a maximum of \$500,000 per shipment.

B. Electrolytic flake

1. Place silver flake in a plastic bag and place the bag in a flake container.
 - a. 3-gallon container: seal the container by attaching the locking ring and numbered seal.
 - b. 1-gallon container: seal the container by snapping on the lid.
2. Place container in cardboard box and tape securely.

C. Cartridge

1. Drain the liquid from the cartridges and plug the inlet and outlet fittings.
2. Place the cartridge in a plastic bag and seal the bag closed with tape or twist tie.
3. Place the cartridge in a cardboard box, tape it closed (required for UPS shipments).

D. Resin / Sludge

1. Drain liquid from the resin / sludge.
2. Package the resin / sludge in a suitable container(s) (plastic or metal drums).

Shipping Method: Select the most effective method of shipment by following these guidelines:

A. UPS

1. Ship UPS if your shipment is less than 200 pounds total and each individual container weighs less than 70 pounds. Use more than one container if necessary.
2. For shipments weighting 200 to 500 pounds total, ship UPS if the "100 Weight Discount Program" is available in your shipping zone (contact UPS at www.ups.com).
3. If required, identify material as: "Used cellulose acetate, to include flake and used metal chip. Declared value does not exceed \$100.00".

B. Yellow Motor Freight

1. If your shipment does not meet the above requirements for UPS, ship via Yellow Motor Freight. The shipment must be made "freight collect" if you want to receive our freight discount. Freight charges will be deducted from the settlement.
2. Prepare the Bill of Lading, using one Bill of Lading per shipment. For a preprinted Bill of Lading, call 800-934-9234.
3. Identify flake as "Containers Photo Residue, Item 195410, Class 60."

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